

Official High School Transcript should be mailed AFTER Graduation date has been posted

REQUEST FOR TRANSCRIPT

TO: Institution/High School _____
Address _____
City, State, Zip _____

Please forward an official copy of my transcript to the Office of Admission, Ivy Tech State College at the following address:

***Ivy Tech State College
Office of Admission
7999 US Hwy 41 South
Terre Haute, Indiana 47803
Fax 812-298-2291***

The following information is furnished to assist in locating my records:

- Name while enrolled _____

	First	Middle	Maiden	Last
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Current name if different from above _____
SSN _____ - _____ - _____
- Parent's or Guardian's Name _____
- Date of first Attendance _____
Date of last Attendance _____
- Graduate: () YES () NO *If no, the last grade completed was* _____
- Date of Birth _____

Month	Day	Year
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- Other information that would assist in locating my records:

I hereby authorize release of my official transcript to Ivy Tech State College

Signature: _____

NOTE TO REGISTRAR:

Please make a copy of this form and return it with the requested Official Transcript to Ivy Tech State College at the above address.